Federal City Performing Arts Association
Gay Men's Chorus of Washington
Board of Directors
Meeting Minutes

Regular meeting of the 2006-2007 Board of Directors
Offices of Holland & Knight, 2099 Pennsylvania Ave, NW, Washington, DC
Monday, November 27, 2006

Present
Board: S. Bennett, S. Derrevere, J. Gerard, L. Guillemette, R. Hall M. Hill, S. Herman, S. Katsurinis, G. Kubiak, J. Lee, H. Lewis, R. Mahaffey, K. McGee, D. Patton, P. Pompeo, D. Streit
Ex-officio:
J. Quiñones
Staff:
J. Buhrman, A. Hoffmann
Absent
R. Capps (proxy to Hill), H. Hartley

Proceedings

1) Chairman Kubiak called the meeting to order at 7:00 PM.

2) Chairman Kubiak introduced Elizabeth Leith of Haymaker & Associates, CPA, who reviewed the FCPAA audit on its financial position as of August 31, 2006. It is an unqualified audit.

3) Treasurer Lee answered questions about the October Financial Report. The Treasurer's report was accepted unanimously on a motion by Hall with a second by Katsurinis.

4) Chairman Kubiak and Treasurer Lee proposed a new budget development process with a timeline that begins in April and is ready for Board action at the July/August Board meeting. Pompeo offered a unanimously accepted amendment to read "…with staff input, the Executive Committee will…" Lee made a motion seconded by Hill to accept the revised budget process as Board policy. The vote in favor was unanimous.

5) Chairman Kubiak thanked Mr. Hall for making a challenge grant that resulted in the purchase of new risers for chorus performances. He introduced David Streit as a new member of the Board and Board Vice President to serve for the balance of Curt Brookshire's term. He also suggested 2007 dates (July 27-29, August 3-5 or 10-12) for the Board retreat so that pre-planning might commence.
6) Brief comments on their reports were made by Quiñones, Hill and Hoffmann. A motion by Hall with a second by Pompeo was approved without dissent to accept and approve the Consent Agenda consisting of the Meeting Minutes of

September 25, the Report of the Chair, the President's Report, and Reports of the Communications and Marketing Committee, the Executive Director and the Artistic Director.

7) The Chair moved, with a second by Gerard, that the Statement by the Board on the Executive Committee be accepted. The motion was approved with one abstention.

8) A discussion about the Strategic Plan was led by Herman. This "living" document will be re-worked as necessary particularly on such issues as development of volunteer responsibilities vs. additional staff positions. A clarification was made that the Community Outreach Committee is a membership function chaired by Michael Hart and monitored by Hill as chair of the Communications and Marketing Committee

9) Mr. Lewis reported on the activities and plans of the Development Committee. He encouraged Board members to actively engage the pursuit of new donors in coordination with the Committee.

10) Chairman Kubiak requested that Board members submit nominations by December 12 for the Harmony Awards in the categories of "individuals from the community", "organizations", and "individuals from the chorus family".

Required Actions

A. Decide on Retreat dates
B. Modify the Strategic Plan as necessary
C. Submit Harmony Award nominations

11) On a motion by Hall and a second by Mahaffey, the Chair adjourned the meeting at 8:45 PM with thanks to Mr. Pompeo for the hospitality of his firm.

The next meeting will be held on January 22 at a site to be determined.

Respectfully submitted,

Kathleen A. McGee
Secretary
November 30, 2006